



Jagdamba Education Society's
SND COLLEGE OF PHARMACY, YEOLA

Table No. 1: Promotion & Yearly Increment Policy

CATEGORY I : TEACHING , LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	Name of Activity	Maximum Score	Calculation	Self Appraisal Score	Appraiser Score
(A)	ESSENTIAL				
1.	Lectures taken as percentage of lectures allocated (100% compliance = 10 points) Total number of lectures allocated: 45 Number of lectures taken: 45 Extra Lecture taken: 04 (100% lecture taken =10 marks, 99-90%= 8 marks, 89-80%= 6 marks)	10	100%	10	
2.	Seminars, tutorials practicals, contact hours undertaken as percentage of those actual allocated (100% compliance = 10 points) No. of seminars, tutorials, practicals allocated: 15, practical. 3 tutorials. No. of Hours of seminars, tutorials, practicals taken: 15 practical / Butch. (100% taken =10 marks, 99-90%= 8 marks, 89-80%= 6 marks)	10	100%	10	
3.	College/University examination/Evaluation duties and additional examination work such as coordination, invigilation, flying squad duties as allotted (100% compliance = 10 points) (100% taken =10 marks, 99-90%= 8 marks, 89-80%= 6 marks)	10	100%	10	
4.	University result of the Students (Max marks=20) (100% -95% =20 marks, 94.9-90%= 18 marks, 89.9- 85%= 15 marks, 84.9 -80% =12 marks, 79.9-75%= 10 marks)	20	98%	18	
5.	Guest Lecture/ Key Note Lecture given (out side Institute) (Max marks=20) (National Each lecture taken=10 marks) (International Each lecture taken=20 marks)	20	00	00	
6.	Chairman/Judge/Chief Guest/Guest of Honor of Event) (Max marks=20) (National Each lecture taken=10 marks) (International Each lecture taken=20 marks)	20	00	00	
7.	Seminar/ Conference /workshop /Short term courses/Technical Quiz/ Technical completion) conducted in Institute (Max marks=30) For Events approved by agency/university Coordinator/Convener/ Chairman= 15 marks each Co-coordinator/co-Convener/ co-chairman= 15 marks each For Event not approved by any agency/university Coordinator/Convener/ Chairman= 10 marks each Co-coordinator/co-Convener/ co-chairman= 10 marks each	30	00	15	
	Total (%)	110		68	

CATEGORY II : CO – CURRICULER, EXTENSION AND PROFESSION RELATED ACTIVITIES

S.No.	Name of Activity	Maximum Score	Calculation	Self Appraisal Score	Appraiser Score
(A)	CO – CURRICULER, EXTENSION ACTIVITIES				
1.	Contribution to Corporate life in university through meeting, popular lectures, subject related events, articles in magazine/ news paper (Each activity : 5points)	N= 05			
2.	Institutional Co-curricular activities for students such as field studies /educational tours, industry- implant training and placement activity. (Each activity : 5 points)	N= 10		10	
3.	Numbers of Students and staff Related Socio-Cultural and Sports Programmes(intra/inter-departmental and inter-collegiate) Coordinator/Convener/ Chairman= 10 marks each Co-coordinator/co-Convener/ co-chairman= 08 marks each	N= 25		10	
4.	Number of Professional Ethics and campus Development Activities like institutional infrastructure projects, Co-curricular student educational programme like Environmental Education etc. and value based programme, and programme in the TV/Radio Channels. (Each activity : 2 points)	N= 05		05	
(B)	PROFESSION – RELATED CONTRIBUTION				
1.	Departmental/Institutes responsibilities (Each activity 5points each) 1. CLASS - In-charge 2. N.S.S. Sub - coordinator 3. Subject in charge Medicine - III 4. Subject in charge P.I.C. 5.	10		20	
2.	Membership in profession related committees at International, National and state level a) At international level : (10 points each) b) At national level : (5 points each) c) At State Level : (3 points each)	N= N= N= 10		05	
3.	Participation in subject associations, conferences, seminar, workshop, Technical Quiz, Technical completion) International Without or with paper presentation . (Each activity : 10 points) With paper presentation (Each activity:05point) National Without paper presentation . (Each activity : 05 points) With paper presentation (Each activity:08 point)	N= 10		15	
4.	Participation in short term training courses in educational technology curriculum development , professional development, Examination reforms , Institutional governance . (Each activity : 5 points)	N= 05		10	
	Total	80		75	

CATEGORY III: RESEARCH AND RELATED CONTRIBUTIONS

S. No.	Research Publication					
			Maximum Score	Calculation	Self Appraisal Score	Appraiser Score
1	Number of research papers published in international journals. (15 points each) (NX15) Should not publish from India Additional 15 marks for the publication in journals of Impact more than 1 as per Corpus/SCI Index (First author will get full marks, other than first will get 50% of marks)	N=	15			
2	Number of research papers published in national journals. (10 points each) (NX10) SCOPUS/SCI Index/UGC CARE Journals: 10 each Non SCOPUS/SCI Index/UGC CARE Journals: 05 each (First author will get full marks, other than first will get 50% of marks)	N=	15			
3	Number of papers/ abstract published in Seminar/Conferences proceedings. (3 points each)	N=	05		05	
4	Number of book, monograph, review/ published (5 points each)	N=	05			
5	Sponsored Projects/ Consultancy Projects (10 points each) carried out/ongoing		10			
6	Award National & International (10 Each)		10			
		Total	60		05	
Category I			110		68	
Category II			80		75	
Category III			60		05	
Grand Total			250		148	

For Assistant Professor

1-3 year Experience: Category I & Category II will be applicable

4-8 Year Experience: Category I & Category II will be applicable and 10% of Category III will be applicable